



Job Title: Sports Director (SD)

Purpose:

To direct sports programming at KWVA.
Assist the News and Programming Directors in program planning.

Principle Functions/Requirements:

I. Administrative Duties:

- a. Responsible for producing a sports news/talk program that focuses primarily on the sports that KWVA will cover and secondarily on Oregon athletics;
- b. Responsible for coordination of sports reports for local/campus news program;
- c. Responsible for coordination of KWVA sports play-by-play, including working with goducks.com and the Oregon Sports Network to assure KWVA is carrying unique programming;
- d. Responsible for promotion of KWVA sports programming;
- e. Establish and maintain standards for KWVA sports;
- f. Responsible for coordination of underwriting for KWVA Sports programming;
- g. Sell a percentage of KWVA sports underwriting as determined in an agreement with the Marketing Director;
- h. Locate, hire and train future KWVA sports talent;
- i. Attend weekly news department meetings, as necessary;
- j. Attend weekly staff meetings.

II. Clerical Duties:

- a. Maintain an archive of KWVA produced sports programming;
- b. Maintain paper work associated with underwriting for KWVA sports programming;
- c. Prepare a sports programming schedule for the Programming and News Departments;
- d. Submit quarterly department reports to the News Director

Compensation/Selection Procedure:

\$70 per month for 6 or 12 months

This position is available to all University of Oregon students enrolled at least half time for three out of four academic terms, in order to receive a stipend of \$70/month. The position begins July 1st and runs through December 31st or June 30th of the following year. Training will begin by May 1st and individual holding the position will be required to provide training to the incoming staff member. Position requires approximately 10 hours/week. Hired by the General Manager.

EOE/AA/ADA

Reports To:

KWVA Programming Director

KWVA: P.O. Box 3157 - University of Oregon - Eugene, Oregon - 97403
UPS/FedEx to: Suite M-112 - EMU - University of Oregon - Eugene, Oregon - 97403
(541) 346-4091 Business (541) 346-0648 Fax (541) 346-0645 Request Line